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13 Use Australian spelling according to the Macquarie Dictionary.

14 Italicise foreign words or terms, such as *obiter dicta* and *déjà vu*.

15 Use double inverted commas for quotes, and single inverted commas within quotes. For example:

> The High Court noted: "Under s 10(1), 'communicate', in relation to a cinematograph film, means 'make [the film] available online or electronically transmit [the film]'."

16 For numbers, use words for one to nine, and figures for numbers above nine. For example:

> According to surveys, four out of 10 people have used a piracy website.

17 For percentages, always use figures. For example:

> According to surveys, 8% of Australian consumers have used piracy websites multiple times.

18 Use dates in the following format: 1 January 2021.